



Volunteer Nurse Job Description

LOCATIONS:

<p>Norwalk 98 South Main Street Norwalk, CT 06854</p> <p>Director: Barbara McCabe, APRN Tel: 203 899 2494</p>	<p>Bridgeport 115 Highland Ave Bridgeport, CT 06604</p> <p>Director: Cathy Sheehan, RN Tel: 203 333 9175</p>	<p>Danbury 76 West Street Danbury, CT 06810</p> <p>Director: Dina Valenti, RN Tel: 203 748 6188</p>
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MISSION: The mission of AmeriCares Free Clinics (AFC) is to provide quality health care to uninsured residents in a setting where all individuals are treated with dignity and respect. The intention of AFC is to help those who help themselves and their families, but do not have financial resources for medical care.

SUPERVISOR: Clinic Director

REQUIREMENTS:

- * Current Connecticut registered nurse license.
- * Whenever possible, attendance at an orientation session prior to working at the Clinic.

RESPONSIBILITIES: The volunteer nursing staff will work with the attending primary care provider to see patients efficiently and to provide nursing care. Vital signs, nursing history, basic laboratory procedures, administration of medication, and assistance with simple procedures will all be part of her/his responsibility

1. Assist the Clinic Director as needed.
2. Weigh patients and take their blood pressure and other vital signs; take patient medical history.
3. Prepare and drape patients in the examination room. Remain in the room if a male primary care provider is to perform a pelvic, rectal or breast exam on a female patient.
4. Perform simple lab tests such as urine dipsticks, finger stick glucose and hemoglobin.
5. Administer medications and injections as prescribed by the primary care provider.
6. Assist the primary care provider with procedures (e.g. venipuncture, suturing, I & D, etc.), by preparing appropriate instruments and sterile field.
7. Provide patient instruction and educational materials as needed.
8. Ensure complete and proper documentation of all patient care and instruction in patient medical records.