



Volunteer Interpreter Job Description

LOCATIONS:

<p>Norwalk 98 South Main Street Norwalk, CT 06854</p> <p>Director: Barbara McCabe, APRN Tel: 203 899 2494</p>	<p>Bridgeport 115 Highland Ave Bridgeport, CT 06604</p> <p>Director: Cathy Sheehan, RN Tel: 203 333 9175</p>	<p>Danbury 76 West Street Danbury, CT 06810</p> <p>Director: Dina Valenti, RN Tel: 203 748 6188</p>
--	---	--

MISSION: The mission of AmeriCares Free Clinics (AFC) is to provide quality health care to uninsured residents in a setting where all individuals are treated with dignity and respect. The intention of AFC is to help those who help themselves and their families, but do not have financial resources for medical care.

SUPERVISOR: Clinic Director

REQUIREMENTS:

- * Accurate and appropriate interpretation skills. It is important that interpreters are capable and comfortable in interpreting medical terminology including a patient’s symptom and the directions given by a physician or nurse related to treatment.
- * Ability to work as an effective member of a dedicated team of volunteers and staff.
- * Ability to work with diverse populations and age groups.
- * Sound understanding of and commitment to AFC mission and philosophy.
- * Sensitivity to and a clear understanding of patient confidentiality issues.
- * Interpreters must be 21 years of age or older.

RESPONSIBILITIES: The primary role of the interpreter is to participate as a neutral party in the role as conduit of information that flows between the clinic medical staff and the patient. New interpreters will work with an experienced interpreter until a mutual comfort level has been determined between clinic director and interpreter

1. Be available for the four hour Clinic session to interpret for non-English-speaking patients.
2. Develop skills in interpreting medical terms and instructions.
3. Maintain strict patient confidentiality.
4. To sign off on a flow sheet documenting the following, “I interpreted for this patient and feel she/he understood the implications of consent/instructions given.”